



<b>Job Title</b>	: Academic Associate - Creative Arts Academic Associate - Healthcare Academic Associate - Entrepreneurship Academic Associate – Education
<b>Positions</b>	: Four (4)
<b>Employment type</b>	: Full-time
<b>Reporting Relations (to)</b>	: Director - Development & Operations or Deans of Independent Schools
<b>About Organization</b>	: Rishihood University is upcoming university is Sonipat - Delhi NCR, founded by group of philanthropists for providing high quality education. The university is laid down on three pillars - the research, consultancy and research-rich learning. Rishihood aims to establish variety of schools like creativity, education, public leadership, healthcare, and entrepreneurship. Additionally, the Institute for Skill Development will plan and deliver programs which are relevant for the industry.
<b>Website</b>	: <a href="http://rishihood.edu.in">http://rishihood.edu.in</a>
<b>Position Scope: (Summary)</b>	: <p>Rishihood University invites applications for the position of Academic Associate for School of Creativity, School of Entrepreneurship, School of Healthcare, School of Education, and School of Public Leadership from qualified candidates.</p> <p>The Academic Associates will be key educational leaders within the University. They will work as leaders of a team of staff and they themselves will be integral members of the curriculum team. As key leaders within the university, they are expected to show initiative, be a visible presence, and be exemplary communicators within their own key learning areas and in the university community</p> <p>The position is suitable for research students and professionals with good academic credentials, who want/are interested to pursue an academic career in creative design, healthcare, public leadership, education, and entrepreneurship.</p>
<b>Job Duties (Key Responsibilities and Accountabilities)</b>	: University ethos, vision and goals <ul style="list-style-type: none"><li>▪ Maintaining and strengthening the ethos and philosophy of the university</li><li>▪ Assisting in university planning</li><li>▪ Making informed and positive contributions to the planning and development of university initiatives</li><li>▪ Being a positive and proactive member of the curriculum team</li></ul> Curriculum and pedagogy

- Overseeing the preparation and implementation of work programs, study plans and other courses of study within the relevant subject areas
- Planning, implementing and overseeing executive programs, specific school programs and other
- Forming advisory boards to help university with the updated curriculum

Resource Management

- Preparing and monitoring budget
- Planning, maintaining, building and deploying resources

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**Requirements (Knowledge and Experience)** : Under the age of 30 with relevant knowledge and experience in related domain.

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**Salary Grade / Remuneration** : Monthly consolidated salary of Rs. 35,000/- to Rs. 40,000/- depending upon on qualification, experience, merit and performance in the test/interview.

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**Location** : Prashant Vihar, Delhi - 110085

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**To Apply** : Email a copy of your resume, and a cover letter describing your motivation and objective to join Rishihood University at [careers@rishihood.edu.in](mailto:careers@rishihood.edu.in) with Subject line "JOB TITLE - NAME"